

**Red Rope:
Minutes of NC Meeting
Saturday 28th November 2015**

Friends Meeting House, Champion Square, Bristol BS2 9DB

Present: (Membership Sec.), Sherry Macliver (National Treasurer), Adrian Jones (Nat. Sec.), Phil Smith (Bristol/South-West Regional Rep), Dave Symonds (Bulletin); Barbara Segal (Hut); Dave Doody (IT)

Item No	Minutes	Action
1	Welcome, Introductions and appoint minutes taker Chair – Steve Wright Minutes - Adrian	
2	Apologies for Absence Dermot Mckibbin (Training), Rebecca Bates, John Dickie (Nat Trips); Janet Saunders (Publicity).	
3	Minutes of last NC meeting June 2015 Leicester The minutes of the last NC meeting were accepted	
4	Matters Arising from previous minutes (unless on this Agenda) Update MIS entry re hut – Barbara still to action Item 8 – trip accident procedures – Sherry/Dermot still to action Item 9 – Trip organisers pack – action still outstanding ³⁵ / ₁₇ a statement on the dating to be used on trip payment cheques ³⁵ / ₁₇ a short Code of Conduct for travel arrangements that trip organisers instructions are mandatory Item 11 - take forward a complaint against member; not yet actioned. Steve W to discuss with Dermot actions now at this late date, may be email or letter from Nat Secretary; or maybe let the issue rest.	Barbara Sherry/ Dermot
5	Reports from officers:	
5a	National Secretary Adrian J See below AGM 2016	
5b	National Treasurer (admin) Sherry Mc Circulated accounts for year to November 2015; income £2548, of which £2518 is membership. Expenditure £733. Budgeted income year 15/16 £7710, budgeted expenditure £7705. Finances are to plan. AGM 2015 income £918; expenditure accommodation £670, food £229, printing £104. Nett deficit £85. Acceptable in that the AGM brought in a fair number of members Sherry would like to stand down as National Treasurer at next AGM if a successor can be found. Will give training.	
5c	National Trips Treasurer John Dickie No report, finances taken to be in order National Trip Charges 2015 AGM agreed charges would be increased in line with the new 5 membership bands : New charges agreed by NC to be 1 £8 2 £12 3 £16 4 £20 5 £24	

	10% discount for early booking to be retained To apply from 1 st January 2016 (for new trips – existing trips already in MIS to continue with old rates to avoid mixed rate systems on trips)	
5d	National Trips Secretary, Becky Bates Nothing to note other than a successful Lakes trip and lots of bookings for the next national trip in February 2016. Trips are booked up to February 2017.	
5e	Membership Steve W 305 current members. The spreadsheet presented 'Current members by Date' shows a fairly steady increase from our lowest ever membership of 273 in September 2014. Hopefully this trend will be sustained. Current Membership Secretary Steve Wright stepping down; Linda Goss taking over, formally 1 st February 2016. Steve handing over gradually to Linda from December 2015. Dave D to note for web site.	Steve W, Linda Goss; Dave D
5f	Bulletin Editor Dave S The deadline for next bulletin submissions is January 2016. Trying to expand from 12 to 16 pages. (Haven't last 2 editions been 16 pages?SM) Material requested as usual, and as early as possible (it is often received last minute). Noted postage is still 2/3 cost of the Bulletin production.	Dave S,
5g	MIS Editor Mark Wallis Not present and nothing to report. Barbara to prompt Mark to update MIS showing which trips to use new booking form, which to retain existing form (to avoid mixed booking forms on trips)	Barbara
5h	IT Officer. David Doody. Nothing specific to report. Now has administrator access (and edit access) to the new website. Training has been given by Janet – how to insert material, contactless emails etc	
5i	Training Officer. Dermot Mckibbin Not present, no report	
5j	BMC Andy Bateman Not present Nothing to report.	
5k	Publicity. Janet No action since last meeting	
5l	Ramblers / Campaigns Position vacant; Barbara acting Ramblers / Campaigns Officer until a permanent placement is found. Emails to be diverted to her Conference/AGM to be advertised in the Bulletin. Preferably need someone in place to attend the Ramblers Association AGM in March/April 2016.	Adrian DD DS
5m	Gear Coordinator Adrian O'C No report. John Dickie requested to compile a list of available equipment; although much of it may now be too old to safely use.	John D
5o	Regional Reps No reports to NC	

6	<p>Web Development Committee</p> <p>Continued to make improvements to some of the pages. The Diary page needs upcoming National Trips - Becky to provide a list The Bulletin Archive is still under construction. As soon as new website is complete will ask Greenet to remove the old site.</p> <p>Have responded to requests from a few people for new images/ text</p> <p>Dave D now has administrator access (and edit access) so he can sort out email issues</p> <p>Dave D and Janet had a useful online meeting for tuition, so now Dave can add items to News and make other changes. Steve suggested that a few club officers are issued with page edit access so they can edit their pages, and some formal training at Janet's was suggested. Janet has produced a little 'tips' guide to help but it is very brief.</p> <p>Suggested Bulletin could be on the website</p> <p>It was suggested there could be a blog within the members only part of the web site. Enable RR members to discuss RR matters in privacy.</p> <p>Some professional assistance will be required to construct the membership area of the website; there will be a cost attached to this.</p> <p>For current status see www.redrope.org.uk</p>	Web team/ Janet
7	<p>LMC /Hut. Barbara Segal bookings at the Huts</p> <p>Less interest is being shown in the LMC huts than was anticipated, despite making the membership aware via the Bulletin, MIS, and notices to regional reps.</p> <p>Key fobs to individuals</p> <p>14 members have been issued with key fobs but keys are still proving a problem where regional and national trips are concerned. The LMC member who issues the fobs is often away, so members need to apply for keys well in advance of their first stay. Once people have their own keys, they can use the hut at will (subject to checking availability online and letting Barbara know)."</p>	
8	<p>AGM 2015</p> <p>Meeting was quorate, 40 attended. Comments from those attending the weekend - Gradbach Mill was cramped for sleeping and dining 34, the meeting room also for the 40 attending.</p> <p>Motions Implementation</p> <p>Constitution – update was agreed by AGM. It is now on the website</p> <p>Policies – still to be updated following on from the AGM acceptance of the new constitution. Steve/Barbara to do</p>	Steve/ Barbara

	<p>Revised Trip Charges – Steve has asked Mark to put these on the MIS. To be effective from 1st January 2016 for all new trips. Trips already partially booked at that time will continue using old rates (avoids mixed old/new rates on the same trip). MIS to note; Barbara to find out from trip organisers which already have bookings and so will use the old rates and MIS to note</p> <p>Revised Membership Charges – as membership comes up for renewal; each member to decide their appropriate rate and advise/pay accordingly.</p> <p>Trip refunds –John D to add sentence in trip organisers pack.</p>	<p>Steve/ Barbara</p> <p>John D</p>
9	<p>Trip accidents Sherry and Dermot still to meet to draft an accident procedure statement. Work in Progress.</p>	Sherry, Dermot
10	<p>Trip Organisers Pack John – to add to trip organisers pack, outstanding action : ³⁵₁₇ a statement on the dating to be used on trip payment cheques ³⁵₁₇ a short Code of Conduct for travel arrangements that trip organisers instructions are mandatory ³⁵₁₇ Add paragraph on trip refunds see 8 above</p>	John D
11	<p>AGM 2016 Venue – suggested Big Mose near Brignorth (as AGM 2013). Adrian to enquire plus any other suitable places. Note to AGM booking form – to avoid confusion and for clarification – travel to AGMs is not banded or subsidised; it is up to individuals to make their own way or it may be organised at a regional level. Bulletin – to clarify some minor confusions arising at AGM 2015 - summer Bulletin to include note on travel arrangements as above, that food is included and the a bar is at cost.</p>	Adrian AGM booker D Symonds
12	<p>Club Discipline/Complaints Procedures NC still want to take forward a complaint against a member re unwillingness to accept the role of the trip organiser on a recent Arran trip, membership lapsed well before the trip, and was rude to trip organiser. Becky was requested by the NC to carry this matter forward, review it impartially and if deemed appropriate, draft on behalf of the NC, a letter of complaint. Becky unable to do, action passed to National Secretary.</p> <p>Sub committee – Barbara, Dave D, Phil – to draft a new ‘Club Discipline Policy’ and add to RR ‘Policies’. To include bringing Club into disrepute at National,or regional, level. For next NC meeting to review</p>	Adrian Barbara, Dave D, Phil
13	<p>Constitution Update Constitution updates accepted by AGM; and has been actioned Policies in course of revision; Steve to circulate revisions in due course by next NC. To include a new ‘Club Discipline Policy’</p>	Steve/ Barbara
14	<p>Any other business. Succession</p>	

	<p>Several of the NC are considering stepping down.</p> <p>National Treasurer Sherry Mcliver if possible for AGM 2016 LMC/Hut Officer Barbara Segal considering, subject to suitable replacement Ramblers/Campaigns - vacant . Membership Secretary Steve Wright stepping down; Linda Goss taking over, formally 1st February 2016.</p> <p>Article for Bulletin – job descriptions of the above posts requested from incumbents hopefully to generate interest from members as potential replacements.</p>	<p>Sherry, Barbara</p>
<p>15</p>	<p>Next NC Meeting Saturday 12 March 2016, The Navigation Inn, 6 Wilford Street, Castle Lock, Nottingham NG2 1AA 11am Nottingham Station cross over the T road at the Zebra, turn right, then left in ten paces to descend the cobbled access to the Courts of Justice and the towpath, which you follow for 200yds then ascend to the road over the bridge. The Inn is immediately to your right. The telephone number is 0115 8371930.</p> <p>NC June 2016. Considering as a National Trip to <i>Cae Ysgubor</i></p>	