

Red Rope		
Minutes of NC Meeting		
19 November 2016		
Quaker Meeting House Leicester		
Present: David Doody (IT), Sherry Macliver (National Secretary), Steve Wright , Adrian Jones, Dermot		
Item No	Minutes	Action
1	Welcome, Introductions, Minute Taker Chair –Dermot Minutes - Adrian	
2	Apologies for Absence Rebekah Bates (National Trips), John Dickie (Trips Treasurer), Barbara Segal (Lancs Hut Liaison), Janet Saunders (Publicity and Website), David Symonds (Bulletin Editor), Humphrey Southall	
3	Minutes of NC Meeting June 2016 Agreed correct	
4	Matters arising from previous minutes Paid cheque to Mountain Rescue Sherry actioned Badges, and website editing rights – Janet has actioned Janet to prepare a commentary on the BMC membership database – still to action Steve still to update disciplinary and complaints procedures in RR Policies	Janet Steve
5	Reports from Officers	
5a	National Treasurer To November 2016; total income £2854; total expenditure £450. AGM Surplus £29.16. Income and Expenditure in line with Budget for this time of year. Tabled a proposed budget for 2016-17. Total income £8200; total expenditure £8171. Minor changes compared to 2015/16 in items such as Bulletin budget and BMC affiliation (slight increase in membership) NC agreed. Dave Symonds and Membership Secretary Linda Goss to liaise to ensure sufficient bulletins are produced to reflect increase in membership, AJ to prompt Linda/David. £350 BMC grant (£150 training, £200 equipment) applied for last financial year has now been received (equipment still to be purchased, Sherry to action) Has paid £145 from the RR hut fund to the LMC to contribute to underfloor heating at Cae Ysgubor.	Adrian Sherry
5b	National Trips Secretary Bookings are good for 2017 trips with most nearly full though some winter trip regulars have not booked onto Feb trip probably put off by the accident . Still a few edits to complete for TOP but long winter evenings will hasten progress with this. FAQ's on the website are out of date. Sherry / Dave to revise New gear to be purchased with the BMC grant (Sherry will buy) to be held by Becky	Becky Sherry/Dave
5c	National Trips Treasurer Sherry to be added as a signatory to the NT bank account (Santandar). £2000 approx account balance. Medium term, account to be switched to Coop; signatories proposed as Sherry, Dermot, Adrian, Becky, Humphrey	Sherry

5d	<p>Membership Secretary Linda Goss No report from Membership Secretary. Janet/Sherry have reviewed the BMC database system suitability for RR use, but it seems not straightforward and offers little practical advantage to RR. Membership renewal notices - NC proposed this to be 1 month before renewal, at renewal date, and a reminder 2 months after expiry. To be ratified at next AGM</p>	Linda
5e	<p>Bulletin Editor The bulletin is going well but as usual would like more contributions. The last one was 12 pages, which exhausted the material. Aiming to have 16 sides next issue. A Scottish member may be supplying the artwork for the next edition, hopefully. Ordered 30 new RR T shirts, of which 25 are spoken for. The others are all red with a white design in various sizes and could either be sold via RR e lists or at meetings.</p>	David S
5f	<p>MIS editor No report, continues regularly</p>	
5g	<p>IT Officer and Website Dave to update/check all email and contact details for Regional Reps and Regional Contacts to ensure the website is up to date and the emails directed to the correct individuals. More material required for the regional tabs on the RR website; Adrian to email all RR contacts to request input, information, pictures etc</p>	AJ, DD AJ
5h	<p>Training Officer Continues to circulate training course details. Subsidies remain available from RR although take up has been poor. We are having difficulty spending all the budget already allocated to training. NC agreed that RR pays the full £60 for any club member who attends the new Winter Skills 'Training the trainer' Course at PYB, in February 2017. This will also apply to any new 'training the trainer' course the BMC or MCOFS develop. NC also agreed Dermot carry out a simple training needs survey of the whole RR membership; probably using an on line tick box form. This would help develop the training policy of RR and also the skills RR members have and whether they would be willing to share them.</p>	
5i	<p>BMC (Andy Bateman); and report from BMC Club's Committee (Sherry) Andy - Not present, no report. Continues to forward communications he receives from the BMC to the NC. DD to check Andy is receiving all emails 'bmc@red-rope.org.uk as he seems to have missed an invitation to the BMC Clubs meeting in November. NC discussed assistance or relief to Andy from someone to take a more proactive role on behalf of RR with the BMC. NC to ask around. BMC Clubs Committee - Sherry attends on behalf of all BMC clubs in the London and SE Area. Reported back that having lost funding from Sport England, the BMC are now reviewing their training programme and grant awards; and also the BMC are running some roadshows nationally in February/March 2017 on club bureaucracy; dates Saturday 18 February Manchester, Saturday 25 February London area, Saturday 11 March Gloucester area - See BMC Newsletters.</p>	Dave D All
5j	<p>Publicity Janet has ordered 1000 more A5 leaflets, which are always useful. Close to ordering new rucksack stick-on badges, probably 300, one for each member potentially. Other actions since last AGM still on to do. The BMC have at long last sent us a link to trial their new database system. Janet, has looked at it, but it is not particularly useful after all.</p>	
5k	<p>Ramblers Rep Ramblers Conference 2-3 April 2016, no attendance from RR. NC requested Humphrey's proposals re Ramblers AGM 2017; are the Ramblers AGM motions public yet? Do we have any motions we wish to propose to that AGM? Who will attend?</p>	Humphrey

5m	Gear Co-ordinator Not present, no report	
5n	Cae Ysgubor Hut Barbara attended the Management Committee Meeting, October 16 Key fobs and access - There are plans to install the electronic key system at The Loft (Blea Tarn). Trip organisers will be sent one fob, but it was also agreed that a key safe would be installed outside the building for the exclusive use of Red Rope. This would enable the fob to be left there while trip members were out. LMC think RR would provide & install it. NC approved, cost around £60. Barbara to provide summary income, expenditure, and bed nights taken up for each NC meeting Sherry to use the new trip a/c for the hut monies/payments; Barbara/Sherry to liaise.	Barbara Barbara/Sherry
6	AGM 2016 Agreed YHA Mankinholes was a good venue, 25 attended the AGM, it went well. Financial surplus £29.16 Some feedback that the meeting was rushed and concluded too early. To be avoided next year, full use to be taken of the morning.	
7	AGM 2017 Agreed return to Mankinholes, booked for 29 September to 1 October 2017. AJ to contact regional rep and regional contact Manchester RR to sort catering. AGM Agenda item – "Strategy for the Clubs future – formulate a proposal". Possibly an NC post holder?	Adrian
8	Publicity and Recruitment General discussion of promotion of RR to reflect and to take forward some of the discussion at the 2016 AGM on publicity and recruitment. NC requests Janet to write a brief article on the RR facebook page; and something on the RR stickers. BMC needs links to all Red Rope regions in the 'Find a Club' area of its website. Possible use of 'Meetup'; Steve suggested a possible trial in the West Midlands, will consult the local group. Regional pages on the RR website need development and material; but regional groups have shown little interest in populating these. Bristol, E Anglia, Scotland have facebook linked to the RR Website One Blog – London.	Janet Sherry Steve
9	Regional issues Steve proposed a half day regional reps 'get to gether'; to discuss such matters as regional issues, promotion of RR at regional level; publicity; regional strategy. NC agreed Steve to action and a budget for room hire. Steve to email all regional reps to take forward.	Steve
10	Constitution - policies A number of proposed changes to the RR Policies were discussed, agreed and the document edited by the meeting, see attached below. Code of Conduct, Complaints/discipline and Equal Opportunities still work in progress	Steve, Dermot, Barbara
11	Any Other Business none	
12	Date of Next Meeting Saturday 4 th February 2017, 11am Carrs Lane Conference Centre, The Church at Carrs Lane, Carrs Lane, Birmingham, B4 7SX Telephone 0121 643 6151 Web: www.carrslane.co.uk	

National Committee (NC)

The NC shall meet at least three times a year. All members of the club are encouraged to participate in the structure and running of the club. ~~Any paid up member of the club may attend and, if invited to, speak at committee meetings.~~

Regions

- ~~1. There should be an annual meeting of all regional treasurers, convened by the National Treasurer, at which regions present their accounts and money within the club can be redistributed. The meeting should be minuted and the minutes published. deleted~~

Transport Charges

Each person who brings their own car on a trip as part of recognised transport, will receive reimbursement, at the prevailing rate, based on the number of passengers, up to a maximum of three (including the driver). At the discretion of the trip organiser, reimbursement at the same **rate may** be given where car owners are asked to bring equipment or food in lieu of passengers.

J Data Protection Legislation

The membership application ~~forms and renewal letters~~ will ask whether the member objects to having their details held on computer. If they do object then separate paper records will be kept.

Appendix 1: General Duties of Club Officers

1. **All club officers** are expected to:-

Ensure that the appropriate sections of the Web site that relate to their function(s) are updated with correct information. For the present, this will be done by providing the IT officer with correct information and alerting the IT officer of any changes required, in accordance with the pages indicated in Appendix 2. ~~When the new (2015) web site is implemented and training provided, club officers will be expected to update the appropriate sections of the Web site themselves.~~

2. **All regional representatives** are expected to:-

~~Attend National Committee meetings or tender apology for non-attendance in advance of meetings.~~

~~Liaise with national officers and other regions as necessary.~~

Ensure that the appropriate sections of the Web site that relate to their region are updated with correct information. For the present, this will be done by providing the IT officer with correct information and alerting the IT officer of any changes required, in accordance with the pages indicated in Appendix 2. ~~When the new (2015) web site is implemented and training provided, regional representatives will be expected to update the appropriate sections of the Web site themselves.~~

Appendix 2: Job Descriptions of Club Officers

Treasurer

~~To advise the club about Trip/Membership rates and to prepare a budget based on these when requested by the NC~~

Membership Secretary

~~For new or re-joining members to send also a copy of the current Bulletin and Monthly Information Sheet, together with the members handbook.~~

National Trips Treasurer Transfer funds to the main bank account when the National Trips bank account exceeds £2000.